

CALL FOR PROPOSALS



The Huntsville-Madison County Public Library is excited to build a brand new, state-of-the-art facility in the heart of South Huntsville. Our planned 39,000 square foot library will include modern features like 3-D printers, laptop vending machine, a gallery, and ... a coffee shop!

If you would like your business to be considered to partner with HMCPL to operate inside our newest library, please review the steps and information below and submit your final proposal by FRIDAY, MAY 17, 5 PM.

How to apply

You may submit in any written form (letter, pictures, infographic, combo of all, etc.) a proposal to operate your business inside the new library. Your proposal must address ALL the following points:

- full sample menu of offerings, including prices
- commitment to operate during all open hours of the library
- proposed contract agreement outlining your vision for either paying rent to the library, paying a percentage of earnings, a combination, or a new concept for how to create a legal/financial partnership
- items/furnishings/build-out requests you may require
- include your current business revenue estimates for the past six months

Information

- the public area of the coffee shop will be approximately 990 square feet; the entire shop including kitchen area will be approximately 1300 square feet
- outdoor seating is available on a patio outside coffee shop
- patrons are allowed to bring food/drinks with them anywhere inside/outside the library
- there will be a refrigerated display cabinet at the sales counter
- kitchen will include: sink, ice maker, rack, refrigerator, hand wash sink, dish wash sink, work table, double door refrigerator, freezer, three bowl sink, tile flooring
- coffee shop will include a walk-up window accessible from outside the building
- library hours tentatively set for: M-Th, 9a-8p; F-Sa, 9a-5p; Su 1-5p

Submit your proposal to Caroline Kennedy no later than 5 p.m. on Friday
MAY 17

ckennedy@hmcpl.org

A selection committee will review proposals and select a partner by May 24th.