

Huntsville-Madison County Public Library  
Board of Directors Meeting  
MINUTES  
July 19, 2023

The meeting was called to order by the Chairperson.

Present: Kevin Gray, Chair  
G. W. Boon, Vice Chair  
Melissa Thompson, Member  
Doug Martinson, Member  
Brad Garland, Member  
Carla Clift, Member  
Cindy Hewitt, Executive Director  
Connie Chow, Deputy Director  
Brooke Rawlins, Huntsville Madison County Library Foundation  
Dorothe Linton, Recorder  
Beth Zinn, South Huntsville Friends of the Library

### **Approval of Agenda**

Mr. Gray asked for additions or corrections to the agenda and hearing none requested a motion to approve the agenda as presented. Mr. Garland motioned to approve, Ms. Clift seconded, and the motion carried.

### **Approval of Minutes**

Mr. Gray called for any additions or corrections to the minutes. Mr. Garland motioned to approve the minutes as presented, Mr. Martinson seconded, and the motion carried.

### **Friends of the Library Report**

Beth Zinn reviewed recent activity of the South Huntsville Friends of the Library group. The SHV FOL has budgeted \$15,000 towards books, \$20,000 towards capital funds, and \$1,500 towards staff relations. The group has also purchased two children's computers and will be supporting the refurbishment of the garden area. The SHV FOL has also funded presenters for the recent summer reading events as well as a variety of craft and maker supplies. The SHV FOL holds several yearly fundraisers, including a 'Milk and Cookies with Santa' event and an annual 'Night at the Library' event which will next take place in February 2024.

### **Library Foundation Report**

Ms. Rawlins reported that the Foundation is on track for the upcoming Vive event with individual ticket sales beginning Aug. 1. The goal for this year's event is \$110,000 to support the

library. On Aug. 12, the Foundation will be hosting an Adult Spelling Bee at Straight to Ale Brewery with a portion of beverages sales going towards the Foundation.

### **Governmental Relations Report**

No report.

### **Governance Committee Report**

#### Change from Bonus Days to Personal Days

Ms. Thompson presented the Board with a proposed change of current Bonus Days for eligible full-time employees, which are currently granted in November each year, to an equivalent increase in Personal Days which would be granted to eligible employees at the start of each fiscal year. The motion carried.

#### Liability Policy

Ms. Thompson presented the Board with a revised Liability waiver for volunteers as recommended by the Library's insurance carriers. The motion carried.

#### Updated Materials and Programs Policy

Ms. Thompson presented the Board with revised Materials and Programs Policies which included guidance to address concerns over materials and/or programs. The motion carried.

#### 2024 Library Closing Schedule

Ms. Thompson presented the Board with a proposed closing schedule for 2024. The motion carried.

Ms. Thompson presented the Board with the addition of an Employee Appreciation Day on Oct. 9, 2023 for which all Library locations would be closed to allow for staff to attend training and a reception. Mr. Martinson motioned to approve the Oct. 9 closure, Mr. Boon seconded, and the motion carried.

### **Finance Committee Report**

Mr. Garland reported the committee recommended the approval of the MOA for the Probate Court Archives. A new facility for the Archives is planned for the future but a date is uncertain at this time. The motion carried.

## **Executive Director's Report**

### Activity Report

Ms. Hewitt reported the library has applied for an ARPA grant for \$500,000. Library leadership will also be meeting with county commissioners and mayors to secure funding for the upcoming fiscal year. Usage numbers continue to increase in all areas; circulation, visitors, use of downloadable materials, and visits to the website.

Ms. Hewitt shared that the average attendance at story time at the South Huntsville location was 200 per program during the summer.

### Financial Report

Ms. Hewitt reported that overall the Library is in great financial shape. There has been a slight increase in gift monies recently.

### Branch Update - Downtown

Ms. Hewitt reported the work on the third floor of the Downtown Huntsville Library is complete. The Downtown Huntsville Makerspace will have a soft opening during the week of July 24.

### Summer Reading Update

Ms. Hewitt reported the library's annual summer reading programming was tremendously well-received. Over the course of seven and a half weeks, library locations held 840 programs which saw over 21,000 attendees.

## **New Business**

### Benefits Review-Blue Cross Blue Shield Contract

Ms. Linton reported that there have been no changes to the cost or coverages of the library's BCBS insurance offering.

### Update on Architect Design Conference Results

Mr. Grey presented the feedback from the Library's participation in the LibraryJournal Design Institute in Durham, NC. Mr. Grey and Ms. Chow reported that the group of architects was very informative in regards to possible renovation of the existing Downtown campus including a 32 page document with potential changes and/or renovations to consider.

**Next Meeting Date**

The next meeting will be held September 20, 2023 at the Downtown Huntsville Library.

There being no further business the meeting adjourned.

Submitted by:

Approved:

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Dorothie Linton

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Kevin Gray, Chair

**Meeting, conference, and study rooms within the Huntsville-Madison County Public Library are made available for the enrichment of the educational, recreational and cultural lives of our community.**

Individual adults, groups, or organizations are invited to reserve our rooms provided they abide by these policies and the Library Code of Conduct. Library members may create room reservations on a first-come, first-served basis in our online system. Contact [reservations@hmcpl.org](mailto:reservations@hmcpl.org) for assistance.

### **General Rules**

- Rooms may not be booked more than six (6) months in advance.
- No more than six (6) reservations may be held at one time.
- Rooms will be held for thirty (30) minutes after the reservation start-time and then will be released for use by other customers.
- Rooms are only available for reservation during regular hours.
- Some rooms are available for up to two (2) hours per day.
- Some rooms require pre-approval prior to use.
- Meetings must end and rooms must be empty fifteen minutes prior to closing.
- Permission to meet in the Library does not in any way constitute an endorsement of a group's policies or beliefs.
- Use of the Library logo in announcements or fliers must be pre-approved.
- No tape or adhesive of any kind may be used on the walls, windows or furniture.
- No open flames under any circumstances.
- Monetized events and room set-ups may be available in some rooms for a fee.
- There is a \$25 minimum fee for any damage caused to rooms, damages exceeding \$25 will be billed at cost.

- The Library reserves the right to enforce fire codes, Americans with Disabilities Act compliance, noise limitations or any other rule approved by the Library Board. Fire codes establish maximum capacity for each room. Groups are responsible for ensuring attendance at meetings does not exceed capacity or prohibit accessibility. Exceeding capacity, disregarding ADA or noise complaints can cause the room to be forfeited.
- Seven (7) day cancellation notice required. In unforeseen emergencies in which the Library has to cancel a meeting, the Library will attempt to give the group as much notice as possible.
- Individuals or organizations found to have significantly or repeatedly misrepresented themselves regarding use of Library meeting rooms may be suspended or barred from further use of such rooms by the Executive Director, or in the Executive Director's absence, the Deputy Director of the Library. Any individuals or organizations suspended or barred may appeal such determination by submitting a written request for reconsideration to the Library Board.

Rooms may not be reserved or used for the following unless sponsored or co-sponsored by the Library:

- Performing arts groups (including conducting open call interviews, auditions or rehearsals).
- Graduations (including pre-k).

Rooms may not be reserved or used for the following unless fees are paid:

- Soliciting, sales, charging admission, ticketed events, asking for donations, or paid services (including tutoring or insurance seminars).

Fee-based options are available at several locations of the Library, though each location varies. See the schedule at <https://hmcpl.org/reserve/optionalcharges> and then

communicate your needs by emailing [reservations@hmcpl.org](mailto:reservations@hmcpl.org). Fees will be added to the Library account reserving the room and payment should be made prior to use. Any equipment needed during the reservation will be checked out to the Library account reserving the room and, if lost, will be charged to that account.

Political campaign events for one candidate or candidates of one political party may not be held at the Library. Any campaign event held at the Library must extend invitations to all the candidates qualifying for an election. The Library must be given proof that all candidates were extended an invitation for the event.

Storage space and porter services are not available, nor can Library staff deliver messages to attendees. The Library assumes no responsibility for personal injuries, thefts, damages, or losses of private property while using the Library rooms.

The Library Director may authorize exceptions from specific regulations and fees of this policy for HMCPL and its programs, for the Friends of the Huntsville-Madison County Public Library, for state, local or federal governments, or for any organizations which holds an MOU or MOA. The Library Board reserves the right to amend any room regulations without prior notice.

Submitting a reservation implies consent to these policies.

*Library Board approved: 5/19/21*  
*Updated 7/12/22*  
*Updated 9/20/23*

**ABUSE PREVENTION POLICY**

This policy establishes how the Huntsville-Madison County Public Library (the “Library”) will seek to prevent the physical, emotional and sexual abuse of children and youth by its employees. The Library seeks to create a welcoming and nurturing environment and has zero tolerance for those whose actions may jeopardize the safety, health or innocence of a minor.

**Definition of Abuse**

Because it takes many forms, abuse can be broken down into the following subtypes, all of which are prohibited within the scope of this policy:

- Physical abuse: Injury inflicted on a minor
- Sexual abuse: Contact or activity of a sexual nature between an adult and a minor
- Emotional abuse: Mental or emotional injury inflicted on a minor by the actions of an adult
- Neglect: Failure to provide adequate care for a child or youth
- Economic abuse: Deliberate misuse of the money or belongings of a minor

For the purposes of this policy a minor is defined in accordance with Alabama law as any person under the age of 19.

**Personnel Screenings**

Safeguards in the hiring process will be used to eliminate from consideration any candidates that could be at a risk for violating this policy. The required screenings and background information will depend on the position and their level of involvement with minors.

**For those who regularly work with or around minors:**

Candidates for positions that involve regular interaction with minors will be screened and selected using the following:

- Standard Huntsville-Madison County Public Library employment application that includes signed authorization to perform necessary background checks
- Criminal background checks in any and all states where the candidate has lived in the past seven years
- Sexual offender registry checks in any and all states where the candidate has lived for the last seven years
- Driving records and any applicable certification if the position requires the transportation of minors
- In-person interview of the candidate
- If hired, criminal and sexual offender registry checks will be conducted every five years for those who regularly work with minors.



### **For those who occasionally work with minors:**

Candidates for positions that involve occasional contact with minors will be screened and selected using the following:

- Standard Huntsville-Madison County Public Library employment application that includes signed authorization to perform necessary background checks
- In-person interview of the candidate
- Driving records and any applicable certification if the position requires the transportation of minors.

All information collected about a candidate will be reviewed and used to determine if they are appropriate for the respective position. If hired, all information collected during the hiring process will be included in the employee's permanent file, which will be maintained over the course of their employment with the Library.

Upon this policy first taking effect, all Library employees that regularly or occasionally work with minors shall undergo the personnel screenings described in this policy. Any Library employees seeking to transfer into a position that involves regularly or occasionally working with minors must undergo the same review process as new hires, including without limitation, criminal and sexual offender registry checks every five years if applicable. For more information, see HMCPL Policy 4.7 Background Check Policy.

### **Structural Guidelines for Programs**

All Library programs are designed to encourage safe interaction between employees and minors. The following guidelines are meant to keep established safeguards effective:

- Employees are restricted from being alone with a minor where they cannot be easily observed by others.
- Employees are not allowed to implement new activities or programs for minors without first obtaining the Library's consent. Request for new activities or programs should be submitted in writing to the Executive Director or Deputy Director of the Library.
- Employees are prohibited from transporting minors in the name of Huntsville-Madison County Public Library.
- Children under the age of ten must be accompanied by a parent, legal guardian or responsible adult when on Library campuses.

### **General Conduct**

In an effort to provide a safe and healthy environment for both mind and body, the following guidelines are meant to guide Library employees during their interactions with minors. These guidelines do not and cannot outline every situation that may be encountered while conducting business or performing work in and for the Library, requiring employees to act with a certain degree of personal discretion. Because a certain action is not prohibited in this section does not mean it is acceptable behavior. The Library

reserves the right to take disciplinary action against employees whose actions are found to be inappropriate regardless of whether said actions are described in this section:

- The Library recognizes that alcohol/drug abuse is highly detrimental to the safety and productivity of employees in the work place. Employees are expected to report for work free of alcohol/drugs and ready to perform their duties. See HMCPL Policy 9.2 Drug Use.
- Employees must not use harsh or inappropriate language, degrading punishment or any type of restraining device in the name of behavior management.
- Employees must not participate in or allow others to engage in any form of hazing or bullying.
- Employees must not have sexual contact with minors.
- Employees must not dress, undress, shower or bathe with or in the presence of minors.
- Employees must not use physical punishment in any form. The only time physical force is allowed to be used against a minor is when their actions are placing others at an immediate risk for serious harm.
- Employees are prohibited from sharing sleeping locations with minors. This includes beds, tents, hotel rooms and other similar areas. Employees can sleep in open areas with minors as long as the area is large enough for the employee to have their own defined sleeping areas and other employees are also present.
- Employees must not discuss their own sexual history, preferences or fantasies nor their use of illicit or pornographic materials while in the company of minors.
- Employees are not allowed to display or otherwise promote any personal materials (books, magazines, videos, clothing) of an explicit sexual nature in the presence of minors.
- When one-on-one discussions or interactions are warranted, employee interactions with a minor will take place in an area that allows for private conversation while remaining in the view of others.
- If, for any reason, an employee feels there is a need to make an exception to these guidelines, they must submit to their supervisor a written description of the incident and why their actions were necessary. Their report will be reviewed for wrongdoing. A copy of the original report along with any additional findings made by the reviewer will be included in the employee's permanent file.

All employees will receive annual training on HMCPL's Abuse Prevention Policy. Failure to comply with this policy in any manner may be grounds for disciplinary action, up to and including termination of employment.

# MEMORANDUM OF AGREEMENT



9/1/2023

Huntsville-Madison County Public Library

Memorandum of Agreement with LearningQUEST

# Memorandum of AGREEMENT

## HUNTSVILLE-MADISON COUNTY PUBLIC LIBRARY

### Introduction

LearningQUEST is a 501(c)(3) corporation partnered with the Huntsville/Madison County Public Library. LearningQUEST offers an environment for inquiring minds; stimulating forums, workshops, courses and single presentations offered on a variety of academic disciplines; interactive discussions; affordable, centrally located programs; enrichment activities; planned trips; and fellowship in a warm, welcoming atmosphere.

### Statement of Benefits

#### **What HMCPL offers LearningQUEST:**

1. A physical location for LearningQUEST programs, classes and services at the downtown Huntsville location or available branch locations without charge.
2. Limited meeting room space for programs, classes and planning sessions.
3. Office space with secure internet access and storage space on the second floor and the closet in Meeting Rooms A. \*Third floor annex storage will be limited access only with library employee.
4. Visibility for LearningQUEST promotional materials in a high-use public location.
5. Referrals from HMCPL staff to the LearningQUEST website.
6. Publicity opportunities through HMCPL communications tools.
7. Access to and assistance with the meeting room scheduling software.
8. Use of the Library's Audiovisual Package with Mic is required and will be available for use free of charge for LearningQUEST events at any location. Second floor A/V equipment is used without fee and LearningQuest may utilize their equipment in the Second Floor Meeting Room.
9. Keys for access to the kitchen (first floor), Meeting Room A closet and assigned second floor office and storage space.
10. Onsite parking for LearningQUEST participants when and where available.
11. Meeting space and limited staff support for special activities planned for member recruitment.
12. Back door access with up to three proximity cards.

#### **What LearningQUEST offers HMCPL:**

1. Training for HMCPL's patrons.
2. Increased library patronage for all branches through providing beneficial educational programs to the community.
3. Publicity of HMCPL programs, services and classes (targeted to Adult Learners) via email sent out through the weekly LearningQUEST bulletin.
4. Potential partnerships in seeking grants and community support.
5. Opportunities to collaborate with Adult Programming on joint programs for the library.

## Memorandum of AGREEMENT

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6. Assurance that the LearningQUEST A-V team is trained & technically supported in the proper use of HMCPL A-V equipment and will be present to assist with A-V needs at programs, in lieu of Library Staff support.
7. Cost sharing for movie licensing fees at the Downtown Huntsville Library.

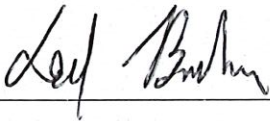
## Terms of Agreement

1. This MOA is a 2 year agreement to be re-evaluated by both parties in July 2025.
2. HMCPL will provide LearningQUEST with office space, storage space for the LearningQUEST materials in the 2<sup>nd</sup> floor storage closet and Meeting Room A closet, and access to stored equipment.
3. *HMCPL is not responsible for LearningQUEST property stored or used at any library facility.*
4. HMCPL will provide limited room set up Monday through Friday (two options: classroom or theatre) for classes meeting at the Downtown Huntsville location. Whenever possible the room will be set once per day.
5. Meeting space availability is contingent on state and local policies for public gatherings and social distancing. Max capacity for rooms may be reduced and face coverings may be required.
6. HMCPL will allow LearningQUEST to schedule programs and classes on the HMCPL scheduling software (noting that library programs, classes and specific library designated organizations have priority). LearningQUEST meeting reservations may be made up to nine months in advance.
7. HMCPL will help promote LearningQUEST programs and classes through staff referral, distribution of print collateral, and inclusion in normal HMCPL communications channels such as hmcpl.org.
8. HMCPL will allow free use of the Auditorium Projection Equipment (page 1 section 8) with the presentation of a valid Organizational Library Card.
9. HMCPL will work with the LearningQuest to pre-schedule access to the Auditorium's audiovisual and projection equipment. Security code is for library staff only. For the Auditorium, LearningQuest is required to use the Library's Audiovisual Package with microphone if audiovisual equipment is needed and must reserve it in advance.
10. LearningQUEST will return all HMCPL borrowed equipment in working order or agree to pay for the replacement or repair of the equipment.
11. LearningQUEST will pay one half of the movie license fee for the Downtown Library and only show movies with clear public performance rights.
12. LearningQUEST will register classes and meetings in the meeting reservation system being mindful of library programming space needs and the needs of other community groups.
13. LearningQUEST will provide HMCPL with monthly statistics on the number of attendees at programs and the number of participants involved in classes. These statistics should be shared in a timely manner (at least once a month) with HMCPL systems librarian, Amanda Campbell at [acampbell@hmcpl.org](mailto:acampbell@hmcpl.org).
14. LearningQUEST will be open to requests from HMCPL for equipment needed to support the library's programming.
15. LearningQUEST will publicize requested HMCPL Programs, services and classes targeted to a Senior Audience within the LearningQUEST membership list.
16. LearningQUEST will follow the Library's Filming and Photography policy.
17. LearningQUEST may choose to provide their own insurance coverage for their property.
18. LearningQUEST will add HMCPL as an "Additional Insured" to LearningQUEST's General Liability insurance.

**Summary**

The partnership with LearningQUEST provides an excellent opportunity for HMCPL to fulfill its mission as an institution to “empower individuals to create their own future, explore the universe of ideas, and connect with our community and the world.” It also has the potential to further expand services for adult learning, family literacy, and community development.

**Signatures:**

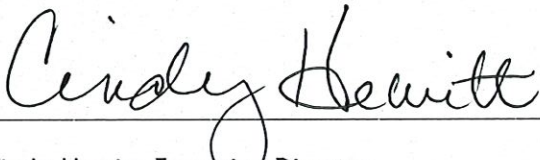


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David Branham, President

LearningQUEST



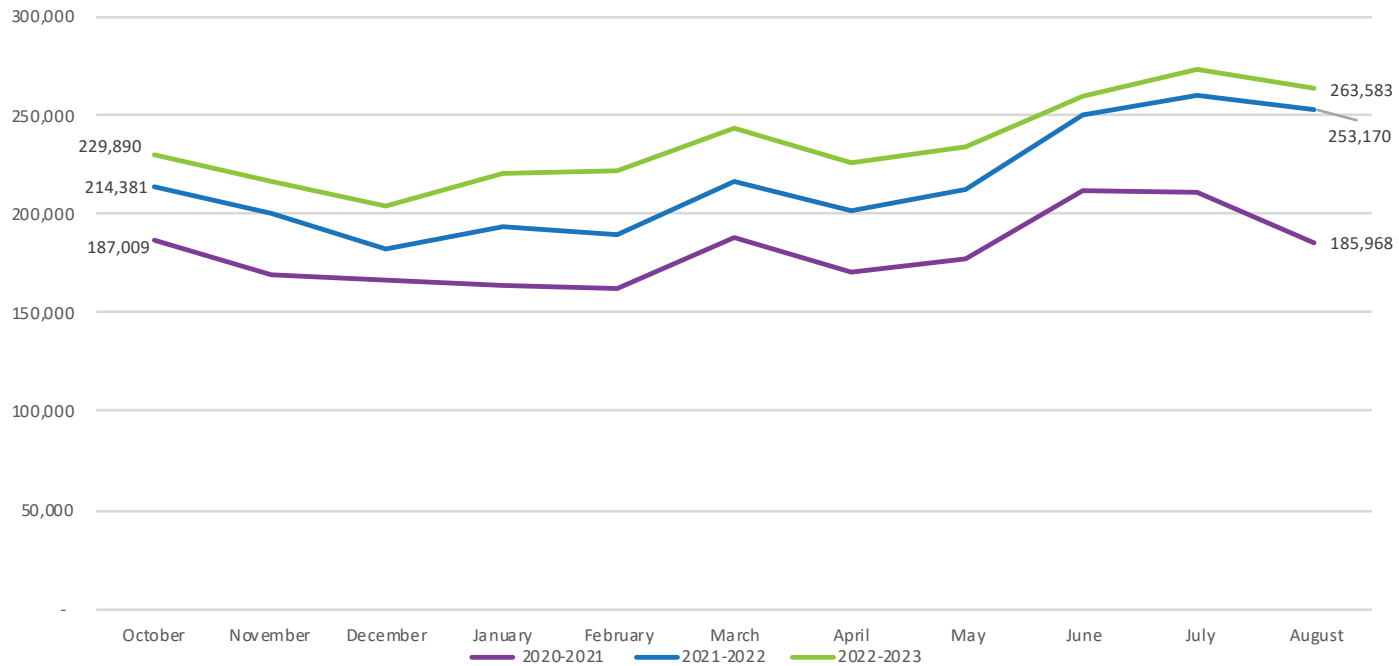
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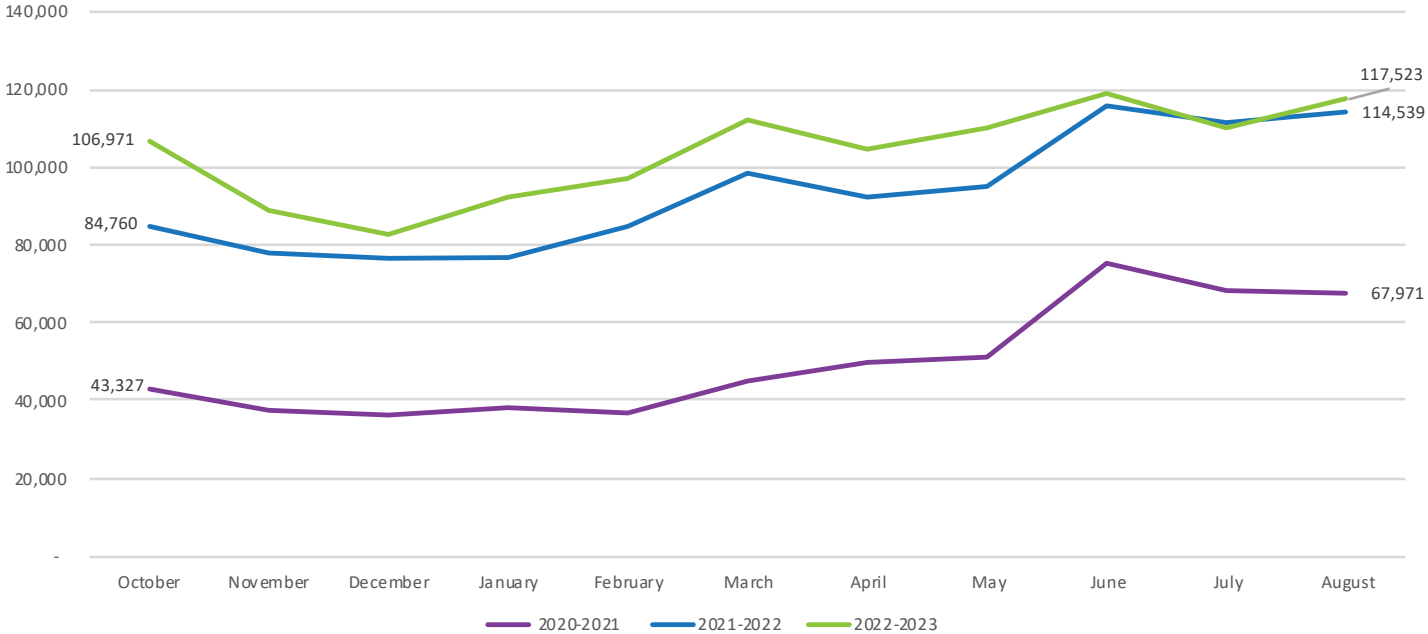
Cindy Hewitt, Executive Director

Huntsville-Madison County Public Library

Systemwide Circulation - FY 2021-2023

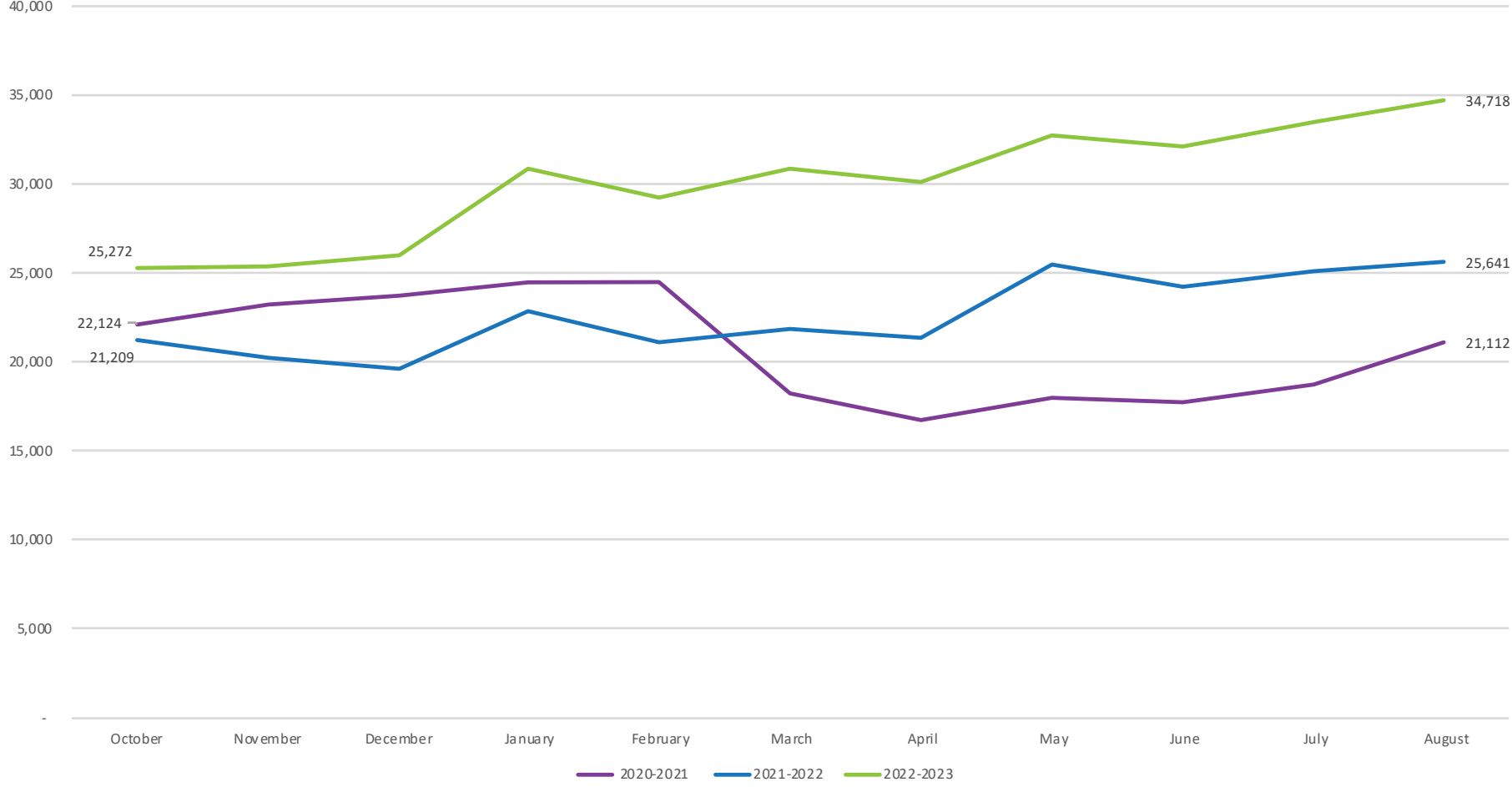


Systemwide Library Visits FY 2021- 2023

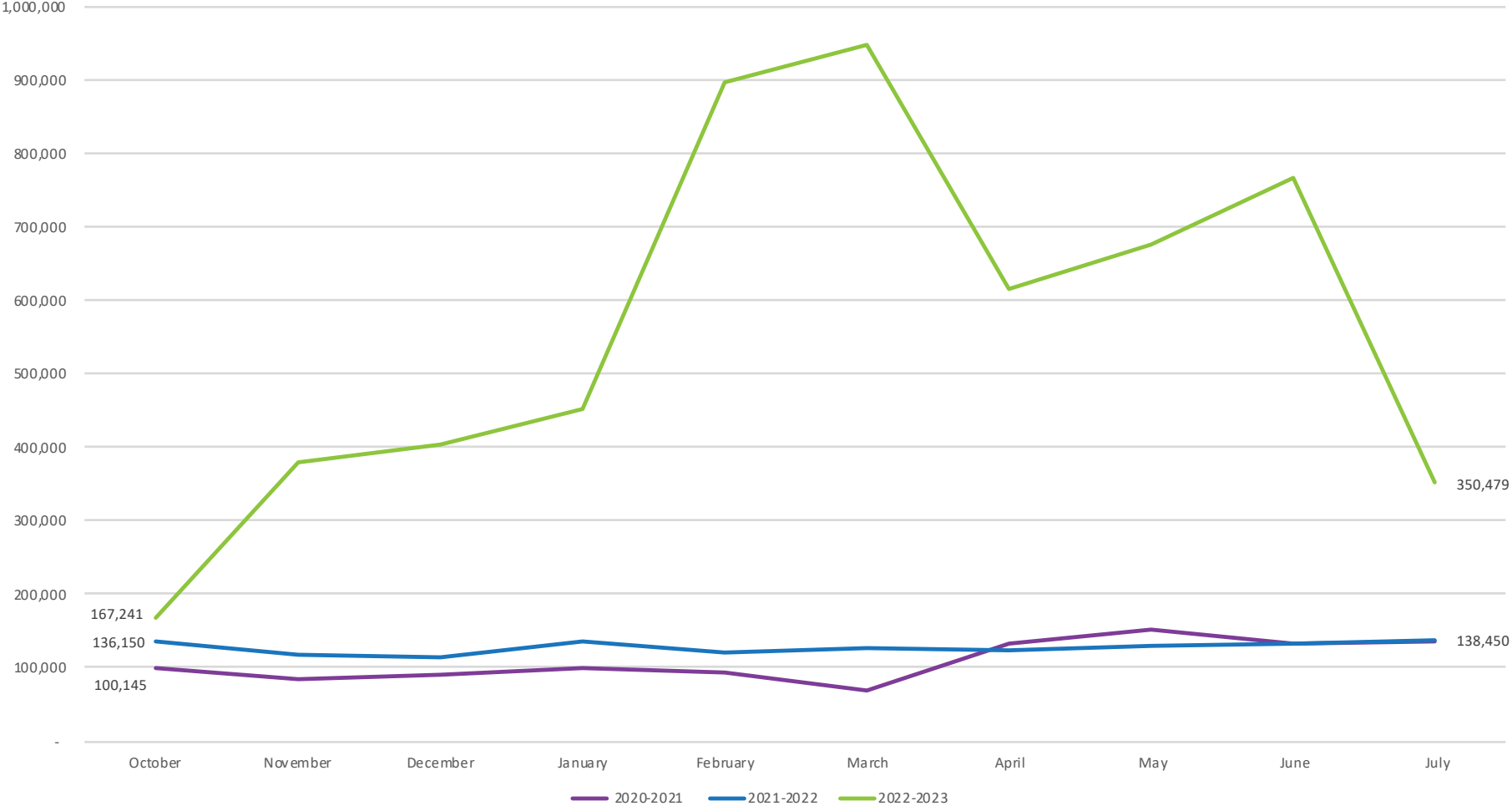




Downloadables - FY 2021-2023



HMCPL.org Visits - FY 2021-2023



# August 2023 HMCPL Statistics

Systemwide Circulation				
	FY2021	FY2022	FY2023	% +/-
October	187,009	214,381	229,890	7.23%
November	169,056	200,100	216,726	8.31%
December	166,677	182,521	204,267	11.91%
January	164,800	194,484	221,404	13.84%
February	162,561	189,633	222,813	17.50%
March	188,251	216,632	243,603	12.45%
April	170,748	202,221	226,808	12.16%
May	177,034	213,161	234,908	10.20%
June	212,220	249,986	260,341	4.14%
July	211,705	260,475	273,639	5.05%
August	185,968	253,170	263,583	4.11%
September	195,892	231,817		
Year	2,191,921	2,608,581		

Systemwide totals include downloadables.

hmcpl.org				
	FY2021	FY2022	FY2023	% +/-
October	100,145	136,150	167,241	22.84%
November	85,104	120,147	378,277	214.85%
December	91,747	115,166	402,487	249.48%
January	100,380	136,458	452,723	231.77%
February	94,860	122,427	896,224	632.05%
March	69,871	128,900	948,515	635.85%
April	132,669	125,257	614,184	390.34%
May	152,925	131,567	675,837	413.68%
June	134,248	135,165	768,632	468.66%
July	136,236	138,450	350,479	153.14%
August	136,580	139,402	48,518	-65.20%
September	131,500	128,289		
Year	1,366,265	1,557,378		

Number of visits to hmcpl.org website including our public catalog .

\*Debuted new catalog on October 25, 2022

\*August 2023 missing public catalog numbers.

Downloadables				
	FY2021	FY2022	FY2023	% +/-
October	22,124	21,209	25,272	19.16%
November	23,235	20,272	25,337	24.99%
December	23,760	19,619	26,010	32.58%
January	24,500	22,805	30,848	35.27%
February	24,503	21,095	29,241	38.62%
March	18,179	21,899	30,849	40.87%
April	16,734	21,335	30,127	41.21%
May	17,997	25,533	32,759	28.30%
June	17,739	24,279	32,138	32.37%
July	18,790	25,084	33,495	33.53%
August	21,112	25,641	34,718	35.40%
September	22,326	23,865		
Year	250,999	272,636		

\*Downloadables include digital media from Hoopla, Freegal, Overdrive, Freeding, Blast, Kanopy, & Gutenberg

\*Freegal Music was discontinued at the end of February 2021

\*Blast went live on August 31, 2021

\*Kanopy went live on October 1, 2021

\*Freeding was discontinued at the end of May 2022

Music Downloadables				
	FY2021	FY2022	FY2023	% +/-
October	6,206	1,210	594	-50.91%
November	7,391	664	680	2.41%
December	7,939	666	1,235	85.44%
January	7,237	1,023	786	-23.17%
February	7,560	958	1,042	8.77%
March	157	760	694	-8.68%
April	121	830	712	-14.22%
May	95	2,455	1,166	-52.51%
June	98	1,170	579	-50.51%
July	103	703	560	-20.34%
August	2,009	753	580	-22.97%
September	4,108	710		
Year	43,024	11,902		

\*Music Downloadables includes Freegal, Blast, and Hoopla (music)

\*Freegal Music was discontinued at the end of February 2021

\*Blast went live on August 31, 2021

Wi-Fi # of Logins				
	FY2021	FY2022	FY2023	% +/-
October	9,793	18,969	17,940	-5.42%
November	6,983	15,534	15,806	1.75%
December	7,101	14,112	13,375	-5.22%
January	6,575	13,786	16,035	16.31%
February	5,726	14,857	17,271	16.25%
March	7,506	16,421	19,318	17.64%
April	7,250	18,013	18,157	0.80%
May	6,090	17,528	18,119	3.37%
June	12,601	17,109	18,944	10.73%
July	13,865	17,639	17,661	0.12%
August	13,407	18,755	20,385	8.69%
September	14,202	18,365		
Year	111,099	201,088		

\*In May 2021, wireless access points were upgraded, with different statistical reporting.

IT adjusted reporting measures in order to accurately capture statistics.

Public Computer Use				
	FY2021	FY2022	FY2023	% +/-
October	2,822	4,472	5,959	33.25%
November	2,330	4,280	4,629	8.15%
December	2,221	4,143	4,577	10.48%
January	2,467	4,572	5,948	30.10%
February	2,274	4,859	6,058	24.68%
March	3,008	5,340	6,717	25.79%
April	3,065	5,168	5,931	14.76%
May	3,592	5,152	5,979	16.05%
June	4,584	5,695	6,601	15.91%
July	4,817	6,109	6,365	4.19%
August	4,965	6,292	6,876	9.28%
September	4,528	5,730		
Year	40,673	61,812		

Reference Questions				
	FY2021	FY2022	FY2023	% +/-
October	24,821	10,544	7,974	-24.37%
November	21,789	11,271	7,668	-31.97%
December	22,369	12,256	7,981	-34.88%
January	23,555	14,577	9,748	-33.13%
February	21,252	14,685	8,667	-40.98%
March	18,208	19,154	10,167	-46.92%
April	14,897	15,091	9,934	-34.17%
May	17,388	17,420	14,886	-14.55%
June	16,362	15,365	11,876	-22.71%
July	14,648	12,546	9,871	-21.32%
August	12,150	10,919	9,920	-9.15%
September	10,757	9,180		
Year	218,196	163,008		

Online Database Use				
	FY2021	FY2022	FY2023	% +/-
October	77,038	54,881	29,776	-45.74%
November	21,573	53,773	23,160	-56.93%
December	23,231	46,401	25,602	-44.82%
January	19,763	79,623	45,512	-42.84%
February	35,627	55,259	70,713	27.97%
March	175,379	97,819	37,509	-61.65%
April	56,558	35,184	25,823	-26.61%
May	43,480	34,773	21,893	-37.04%
June	83,585	31,045	448,651	1345.16%
July	23,626	20,064	18,950	-5.55%
August	22,406	28,991	27,589	-4.84%
September	35,283	50,014		
Year	617,549	587,827		

\*Statistical definitions were adjusted to be more accurate in FY2021.

\*August 2023 missing Britannica numbers.

Curbside Transactions				
	FY2021	FY2022	FY2023	% +/-
October	-	228	89	-60.96%
November	-	206	87	-57.77%
December	-	173	60	-65.32%
January	502	301	63	-79.07%
February	1,485	201	35	-82.59%
March	1,260	136	31	-77.21%
April	990	131	20	-84.73%
May	638	140	35	-75.00%
June	468	123	23	-81.30%
July	393	125	7	-94.40%
August	498	83	14	-83.13%
September	393	93		
Year	6,627	1,940		

\*HMCPL started formally tracking curbside interactions mid-January 2021.  
The Curbside Service began in May 2020

Program Attendance				
	FY2021	FY2022	FY2023	% +/-
October	7,182	6,891	6,030	-12.49%
November	2,937	5,061	5,712	12.86%
December	3,300	4,321	4,762	10.21%
January	3,427	3,787	7,691	103.09%
February	3,557	5,465	8,344	52.68%
March	4,168	8,045	10,947	36.07%
April	5,448	7,101	8,363	17.77%
May	3,917	4,005	8,713	117.55%
June	7,121	11,893	14,146	18.94%
July	3,245	8,053	10,320	28.15%
August	2,211	7,962	6,075	-23.70%
September	2,145	6,201		
Year	48,658	78,785		

\*New reporting parameters from APLS affect June 2021 forward. The new numbers do not include passive programs.  
\*October 2022 attendance is incomplete due to software errors.

Cavalry Hill Circulation				
	FY2021	FY2022	FY2023	% +/-
October	625	798	637	-20.18%
November	549	535	509	-4.86%
December	811	601	558	-7.15%
January	598	534	554	3.75%
February	578	664	525	-20.93%
March	1,277	677	369	-45.49%
April	1,092	484	441	-8.88%
May	728	465	428	-7.96%
June	1,044	609	748	22.82%
July	841	798	849	6.39%
August	994	616	738	19.81%
September	932	555		
Year	10,069	7,336		

Cove Holds Locker Circulation				
	FY2021	FY2022	FY2023	% +/-
October	-	-	240	
November	-	-	561	
December	-	-	585	
January	-	-	667	
February	-	-	875	
March	-	-	928	
April	-	-	732	
May	-	-	647	
June	-	-	661	
July	-	-	758	
August	-	-	1,001	
September	-	-		
Year				

\*Cove Holds Locker Opened October 7, 2022

Downtown Circulation				
	FY2021	FY2022	FY2023	% +/-
October	43,425	33,272	37,867	13.81%
November	36,606	28,553	34,603	21.19%
December	35,739	28,965	33,024	14.01%
January	33,258	31,067	34,160	9.96%
February	33,084	30,984	34,810	12.35%
March	43,385	38,079	38,446	0.96%
April	36,464	33,131	35,205	6.26%
May	36,440	32,724	36,252	10.78%
June	43,946	39,592	39,876	0.72%
July	47,614	42,648	43,761	2.61%
August	55,073	41,199	40,062	-2.76%
September	54,181	37,093		
Year	499,215	417,307		

\*Downtown had a power failure and was closed October 5-13, 2021

Gurley Circulation				
	FY2021	FY2022	FY2023	% +/-
October	4,817	5,006	5,042	0.72%
November	4,018	4,746	5,084	7.12%
December	4,454	4,733	4,348	-8.13%
January	4,603	4,910	3,992	-18.70%
February	4,441	4,519	4,129	-8.63%
March	5,135	5,169	4,520	-12.56%
April	4,642	5,615	3,962	-29.44%
May	4,416	5,099	5,416	6.22%
June	5,869	5,372	4,897	-8.84%
July	5,677	5,355	4,868	-9.09%
August	5,101	5,236	6,569	25.46%
September	5,486	5,053		
Year	58,659	60,813		

Hazel Green Circulation				
	FY2021	FY2022	FY2023	% +/-
October	6,072	6,326	7,693	21.61%
November	5,139	5,697	7,366	29.30%
December	5,239	5,319	7,068	32.88%
January	5,326	5,181	8,259	59.41%
February	5,198	5,388	8,735	62.12%
March	7,150	6,447	9,005	39.68%
April	5,821	6,152	8,532	38.69%
May	6,315	5,938	8,617	45.12%
June	7,622	8,504	9,971	17.25%
July	7,788	8,359	10,397	24.38%
August	7,477	7,682	10,221	33.05%
September	6,449	7,540		
Year	75,596	78,533		

Madison Circulation				
	FY2021	FY2022	FY2023	% +/-
October	55,445	62,070	66,131	6.54%
November	47,155	55,162	60,949	10.49%
December	47,250	51,311	57,371	11.81%
January	47,234	54,755	60,682	10.82%
February	47,344	53,829	61,005	13.33%
March	58,361	61,577	68,389	11.06%
April	53,188	59,357	63,255	6.57%
May	55,159	59,517	64,320	8.07%
June	69,350	76,272	73,247	-3.97%
July	69,892	77,630	78,112	0.62%
August	64,453	72,913	73,138	0.31%
September	58,784	67,241		
Year	673,615	751,634		

Monrovia Circulation				
	FY2021	FY2022	FY2023	% +/-
October	13,918	12,554	14,825	18.09%
November	12,190	11,802	13,458	14.03%
December	12,276	10,845	12,175	12.28%
January	11,744	11,073	13,498	21.90%
February	11,769	10,966	13,647	24.45%
March	13,756	13,371	15,062	12.65%
April	11,827	12,905	14,099	9.25%
May	11,869	12,197	14,407	18.12%
June	13,719	15,454	15,289	-1.07%
July	13,854	15,544	16,031	3.13%
August	13,483	15,536	15,932	2.55%
September	12,990	14,660		
Year	153,395	156,907		

New Hope Circulation				
	FY2021	FY2022	FY2023	% +/-
October	1,926	1,346	-	
November	1,835	146	277	
December	2,458	-	950	
January	2,018	-	1,338	
February	1,643	-	1,594	
March	1,905	-	1,684	
April	2,149	-	1,482	
May	2,374	-	2,134	
June	3,111	-	2,129	
July	3,007	-	2,438	
August	3,483	-	2,037	
September	3,073	-		
Year	28,982	1,492		

\*New Hope closed to the public September 30, 2021. Statistics following this are renewals.  
 \*New Hope circulation incomplete November 2022-June 2023. Self checkouts were not counted.

North Huntsville Circulation				
	FY2021	FY2022	FY2023	% +/-
October	-	12,570	12,175	-3.14%
November	-	10,525	10,583	0.55%
December	-	10,101	9,911	-1.88%
January	-	9,472	10,194	7.62%
February	-	9,080	11,083	22.06%
March	265	10,019	11,718	16.96%
April	5,655	9,639	11,167	15.85%
May	9,522	9,961	10,979	10.22%
June	12,126	11,953	12,780	6.92%
July	12,864	12,372	12,017	-2.87%
August	11,988	12,025	11,349	-5.62%
September	11,849	11,502		
Year	64,269	129,219		

North Huntsville opened April 5, 2021. Statistics prior to this are renewals.

Outreach Circulation				
	FY2021	FY2022	FY2023	% +/-
October	224	465	1,317	183.23%
November	4,492	4,340	3,120	-28.11%
December	540	693	2,737	294.95%
January	3,031	3,095	4,134	33.57%
February	2,480	1,878	2,120	12.89%
March	1,251	1,480	2,418	63.38%
April	1,181	519	1,499	188.82%
May	1,037	891	760	-14.70%
June	1,841	1,294	1,743	34.70%
July	803	683	679	-0.59%
August	1,551	1,667	2,434	46.01%
September	4,059	3,521		
Year	22,490	20,526		

South Huntsville Circulation				
	FY2021	FY2022	FY2023	% +/-
October	-	57,753	56,999	-1.31%
November	-	57,424	53,535	-6.77%
December	-	49,481	48,412	-2.16%
January	-	50,783	52,037	2.47%
February	-	50,469	53,892	6.78%
March	-	57,360	58,787	2.49%
April	-	52,420	55,093	5.10%
May	-	51,715	56,840	9.91%
June	-	65,477	64,769	-1.08%
July	-	70,660	68,263	-3.39%
August	-	69,545	63,703	-8.40%
September	6155	59,690		
Year	6155	692,777		

\*South Huntsville opened September 28, 2021.

Triana Circulation				
	FY2021	FY2022	FY2023	% +/-
October	523	1,012	1,692	67.19%
November	445	898	1,344	49.67%
December	401	852	1,118	31.22%
January	345	809	1,041	28.68%
February	292	760	1,157	52.24%
March	404	553	1,428	158.23%
April	517	664	1,214	82.83%
May	480	682	1,349	97.80%
June	879	1,180	2,093	77.37%
July	1,055	1,342	1,971	46.87%
August	982	1,110	1,681	51.44%
September	1,025	1,097		
Year	7,348	10,959		

Number of Library Visitors by Branch									
	Cavalry Hill			Downtown			Gurley		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	194	1,083	1,787	17,754	15,955	28,782	1,119	910	1,232
November	271	1,027	1,496	14,517	19,810	21,575	562	697	710
December	249	1,212	1,689	14,375	20,429	20,038	909	329	1,054
January	209	850	1,929	15,498	20,779	23,800	774	1,545	1,034
February	305	1,234	1,660	14,833	22,193	24,645	620	1,003	1,167
March	737	1,638	1,854	19,365	26,435	26,518	980	1,699	1,397
April	592	1,428	1,538	18,643	25,019	24,541	1,118	1,257	1,442
May	764	1,395	1,722	18,348	24,979	27,158	1,016	1,304	1,221
June	1,438	1,930	2,228	25,450	28,151	27,725	1,545	1,665	1,557
July	1,319	1,961	1,807	27,262	28,698	26,679	1,335	1,523	1,578
August	947	1,618	1,964	29,461	27,150	28,778	1,585	1,466	1,690
September	1,011	1,541		26,208	25,453		1,343	1,246	
Year	8,036	16,917		241,714	285,051		12,906	14,644	

	Hazel Green			Madison			Monrovia		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	2,359	2,577	2,806	10,165	18,387	23,514	2,520	3,174	3,322
November	2,018	2,303	2,608	10,011	15,105	19,973	2,281	2,795	3,332
December	2,109	2,348	2,538	7,790	15,027	16,940	2,354	2,943	3,034
January	2,091	1,916	3,039	9,379	15,800	17,214	2,282	3,665	3,809
February	2,126	2,262	2,900	9,096	18,281	18,724	2,255	3,190	3,899
March	2,579	2,863	2,916	10,250	20,140	22,509	2,836	3,538	4,478
April	2,522	2,800	2,606	9,471	19,097	19,933	2,708	3,329	3,927
May	2,128	2,751	2,810	11,792	21,855	23,022	2,716	3,460	4,663
June	3,084	3,800	3,230	20,475	27,736	23,805	3,563	4,716	5,023
July	3,101	3,100	2,609	19,334	25,470	22,371	3,382	4,037	4,275
August	2,681	3,093	2,762	19,154	26,934	24,679	3,384	4,032	4,753
September	2,573	2,719		17,367	24,495		3,239	2,990	
Year	29,371	32,532		154,284	248,327		33,520	41,869	

\*HAZ people counters malfunctioned from 6/15/22 to 7/5/22. June/July 2022 visitor numbers are an estimate.

	New Hope			North Huntsville			South Huntsville		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	565	135	-	-	10,091	13,394	-	30,994	29,164
November	569	-	1,097	-	7,890	10,006	-	27,323	25,699
December	586	-	920	-	7,827	8,989	-	25,155	25,740
January	572	-	894	-	6,883	10,902	-	24,300	29,030
February	487	-	995	-	8,193	12,769	-	27,573	30,164
March	606	-	1,189	-	10,009	14,581	-	30,850	33,716
April	671	-	1,166	6,571	9,964	15,264	-	28,006	30,971
May	715	-	1,077	6,722	10,458	13,850	-	27,792	31,638
June	1,074	-	1,337	10,240	11,921	14,423	-	33,779	35,733
July	815	-	1,189	8,541	10,527	11,532	-	33,506	33,533
August	956	-	1,123	8,719	12,518	12,923	-	35,273	35,753
September	1,051	-		8,349	12,085		2,892	30,069	
Year	8,667	135		49,142	118,366		2,892	354,620	

\*South Huntsville branch opened September 28, 2021. People counters began September 29.

\*New Hope closed September 30, 2021

	Triana		
	FY2021	FY2022	FY2023
October	455	1,454	2,970
November	327	1,024	2,583
December	311	1,312	1,817
January	311	1,082	983
February	399	1,083	186
March	855	1,448	3,001
April	874	1,298	2,976
May	793	1,359	2,680
June	1,299	2,158	3,983
July	1,813	2,810	4,316
August	1,084	2,455	3,098
September	966	2,795	
Year	9,487	20,278	

\*Triana's people counter malfunctioned in February 2023

	Total Number of Library Visitors-HMCPL		
	FY2021	FY2022	FY2023
October	43,327	84,760	106,971
November	37,658	77,974	89,079
December	36,374	76,582	82,759
January	38,543	76,820	92,634
February	36,566	85,012	97,109
March	45,412	98,620	112,159
April	49,902	92,198	104,364
May	51,361	95,353	109,841
June	75,442	115,856	119,044
July	68,162	111,632	109,889
August	67,971	114,539	117,523
September	64,999	103,393	
Year	615,717	1,132,739	

Hotspot Circulation									
	Cavalry Hill			Downtown			Gurley		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	14	8	6	210	93	97	9	53	24
November	10	8	8	176	100	99	7	35	22
December	11	18	9	201	218	59	10	33	16
January	22	11	10	172	144	53	8	38	20
February	20	23	4	197	245	82	11	35	11
March	32	8	9	202	109	69	15	37	16
April	36	18	11	157	211	59	14	25	12
May	26	13	14	135	102	37	16	20	13
June	28	20	6	286	98	43	8	37	12
July	26	8	7	98	120	120	8	36	1
August	45	12	4	155	83	4	17	23	1
September	17	9		150	52		18	14	
Year	287	156		2,139	1,575		141	386	

\*All hotspots were checked in and back out from the Downtown branch during the July 2023 hotspot transition.

	Hazel Green			Madison			Monrovia		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	54	76	30	31	46	34	18	36	17
November	54	70	30	21	63	34	21	22	18
December	79	77	24	39	66	31	16	43	16
January	69	51	19	43	40	28	12	31	19
February	68	46	6	20	86	19	12	23	12
March	85	83	14	42	28	31	11	45	16
April	75	46	12	44	48	18	14	32	15
May	65	49	12	46	44	22	11	16	17
June	78	57	10	47	23	19	5	47	10
July	68	83	6	51	45	11	15	28	4
August	71	48	2	58	33	6	25	31	3
September	77	22		53	9		34	11	
Year	843	708		495	531		194	365	

	New Hope			North Huntsville			South Huntsville		
	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023	FY2021	FY2022	FY2023
October	44	0	0	0	87	29	-	27	25
November	31	0	3	0	46	24	-	33	21
December	30	0	8	0	67	26	-	54	19
January	38	0	8	0	41	23	-	32	18
February	32	0	9	0	46	6	-	27	15
March	64	0	8	0	45	11	-	70	19
April	46	0	6	4	21	14	-	44	18
May	50	0	8	4	21	19	-	35	20
June	44	0	7	16	46	17	-	40	17
July	34	0	1	23	87	3	-	48	5
August	47	0	0	24	27	0	-	30	0
September	50	0		19	12		6	8	
Year	510	0		90	546		6	448	

	Triana		
	FY2021	FY2022	FY2023
October	0	1	4
November	0	0	6
December	0	1	4
January	0	4	4
February	0	4	3
March	0	4	3
April	0	0	6
May	0	3	5
June	0	0	3
July	0	4	2
August	0	1	0
September	0	0	
Year	0	22	

	Total Hotspot Circulation-HMCPL		
	FY2021	FY2022	FY2023
October	380	427	266
November	320	377	265
December	386	577	212
January	364	392	202
February	360	535	167
March	451	429	196
April	390	445	171
May	353	303	167
June	512	368	144
July	323	459	160
August	442	288	20
September	424	137	
Year	4,705	4,737	

\*In December 2021, the allowable checkout period for hotspots increased to 6 months.

\*Removed hotspot rental fee October 2022

\*Hotspots checked out in July 2023 received extended due dates

Devices in Circulation as of	9/1/23	74
Devices on Hold as of	9/1/23	154

Huntsville Public Library  
Profit & Loss Budget vs. Actual  
October 2022 through August 2023

		TOTAL				
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget	INCOME AND EXPENSE SHOULD BE AT 83.33%
Ordinary Income/Expense						
Income						
CAPITAL CAMPAIGN INCOME		0.00	0.00	0.00	0.0%	
GOVERNMENT SUPPORT		7,158,265.79	7,188,410.00	-30,144.21	99.58%	
FRIENDS OF THE LIBRARY SUPPORT		118,461.93	111,800.00	6,661.93	105.96%	
FOUNDATION SUPPORT		73,200.00	73,200.00	0.00	100.0%	FOUNDATION SUPPORT-\$73,200
INVESTMENT INCOME		144,336.25	30,625.00	113,711.25	471.3%	INVESTMENT INCOME-Hawthorne Trust \$16,231.
FEES		161,614.15	90,055.00	71,559.15	179.46%	FEES-Photocopies \$65,458, L&D \$20,752, Meeting rooms \$15,925, Non-res-replace \$19,375.
GIFTS and GRANTS		249,239.61	80,050.00	169,189.61	311.36%	GIFTS and GRANTS-Olin King \$10,000, Dale Strong \$25,000, Meta Data Center \$25,000, PNC \$5,000, PLA/ALA \$7,000, Hudson Alpha \$18,000, Love Your Library \$16,215, Brennan Gamwell \$10,000.
MISCELLANEOUS		3,802.12	0.00	3,802.12	100.0%	
PROGRAM REVENUES		334.00	0.00	334.00	100.0%	
SUMMER READING PROGRAM		9,200.00	0.00	9,200.00	100.0%	SUMMER READING PROGRAM-Foundation \$6,000, Dollar General \$3,000.
SALE OF FIXED ASSETS		3,384.00	0.00	3,384.00	100.0%	SALE OF FIXED ASSETS-SOLD 1999 CHEV Van
Total Income		7,921,837.85	7,574,140.00	347,697.85	104.59%	
Gross Profit		7,921,837.85	7,574,140.00	347,697.85	104.59%	
Expense						
CAPITAL CAMPAIGN EXPENSE		9,866.68	0.00	9,866.68	100.0%	
AUTOMATED SERVICES		134,607.68	222,730.00	-88,122.32	60.44%	
BUILDING OPERATIONS		1,077,005.70	1,130,492.00	-53,486.30	95.27%	
GENERAL OPERATING		228,133.91	287,686.00	-59,552.09	79.3%	
MATERIALS		675,212.10	601,264.00	73,948.10	112.3%	
SALARIES & BENEFITS		4,673,311.58	5,291,468.00	-618,156.42	88.32%	
GRANT EXPENSES		98,487.98	40,100.00	58,387.98	245.61%	GRANT EXPENSES-Daniel Grant complete\$44,105, LSTA/RFID \$12,761, PNC Ready Reader \$4938.
OTHER GIFT EXPENSES		315,909.33	400.00	315,509.33	78,977.33%	OTHER GIFT EXPENSES-FUQUA \$8,802, HAAR \$3,607, Blast Off Book Festival \$5,000, Kidzspvce Interactive \$3,594,Makers Space \$27,840,Flooring \$12,571,NEW HOPE Equipment \$2,730, Book Gifts \$29,933, Holds Locker \$17,416, Hawarth \$25,333,N. Ala Glass \$9,618,
MISCELLANEOUS EXPENSES		689.03	0.00	689.03	100.0%	
Total Expense		7,213,223.99	7,574,140.00	-360,916.01	95.24%	
Net Ordinary Income		708,613.86	0.00	708,613.86	100.0%	
Net Income		708,613.86	0.00	708,613.86	100.0%	



Huntsville Public Library  
**Balance Sheet**  
 As of August 31, 2023

				Aug 31, 23
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>Cash and cash on hand</b>				
<b>VISA DEBIT CARDS</b>				
VISA GIFT CARD #9867-TRI				454.57
VISA GIFT CARD-OUTREACH 1701				380.00
VISA GIFT CARD 0225 (300) GUR				9.27
VISA GIFTCARD #5932 (425) -TRI				2.16
<b>Total VISA DEBIT CARDS</b>				<b>846.00</b>
<b>Servis1st Bank-Master Account</b>				
Servis1st Bank-Master-Rainy Day				1,423,204.00
Servis1st Bank-Master Account - Other				1,575,848.05
<b>Total Servis1st Bank-Master Account</b>				<b>2,999,052.05</b>
Servis1st Bank-Gifts				494,533.28
Servis1st Bank-Merchant Acct				6,772.13
Servis1st Bank-Payroll				12,476.09
Petty cash				1,745.00
<b>Total Cash and cash on hand</b>				<b>3,515,424.55</b>
<b>Certificates of Deposit</b>				
Servis1st CD Mccalin 371138				27,958.11
<b>PROGRESS BANK-RAINY DAY FUNDS</b>				251,549.23
PNC CD #391594 EME				173,060.96
PNC CD #390322 AEDG				51,829.05
TRUIST BANK CD RAINY DAY-MMA				573,764.17
<b>PROGRESS BANK CD-P KYSER 0949</b>				52,819.51
<b>PROGRESS BANK CD-EME 0728 02-23</b>				88,642.68
Progress-Cummer #6010025186				95,981.12
United Community Bank #25231				178,187.39
<b>Total Certificates of Deposit</b>				<b>1,493,792.22</b>
<b>Investments</b>				
C. Schwab HMCPL 3703-9063				832,761.63
C. Schwab M. Pruitt 4478-8529				102,938.98
C.Schwab Jean Payne 7587-0478				73,624.04
C. Schwab- Roberts 4311-4986				20,792.58
<b>Total Investments</b>				<b>1,030,117.23</b>
<b>Total Checking/Savings</b>				<b>6,039,334.00</b>
<b>Accounts Receivable</b>				
Accounts Receivable				-3,321.30
<b>Total Accounts Receivable</b>				<b>-3,321.30</b>
<b>Other Current Assets</b>				
Miscellaneous Deposits				9,920.14
Miscellaneous Receivables				18,277.89
Prepays				6,116.09
<b>Total Other Current Assets</b>				<b>34,314.12</b>
<b>Total Current Assets</b>				<b>6,070,326.82</b>

**Huntsville Public Library**  
**Balance Sheet**  
 As of August 31, 2023

				<b>Aug 31, 23</b>
<b>Fixed Assets</b>				
	<b>Construction in Progress</b>			94,179.22
	<b>Library collection</b>			3,129,109.11
	<b>Miscellaneous fixed assets</b>			6,878,096.39
	<b>Donated photographs</b>			126,077.00
	<b>Acc deprec - library collection</b>			-2,134,610.03
	<b>Acc deprec - misc fixed assets</b>			-4,927,832.32
<b>Total Fixed Assets</b>				<b>3,165,019.37</b>
<b>TOTAL ASSETS</b>				<b>9,235,346.19</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
	<b>MEETING ROOM DEPOSIT</b>			450.00
<b>Accrued liabilities</b>				
	<b>Clinic</b>			455.00
	<b>Withheld Accident Ins(pretaxed)</b>			327.54
	<b>Withheld Cancer Ins (pretaxed)</b>			651.12
	<b>Withheld Critical Illness Princ</b>			-26.55
	<b>Withheld Voluntary Life Prem</b>			83.48
	<b>Withheld Health Ins (pretaxed)</b>			-18,914.08
	<b>Withheld Health Ins (taxed)</b>			67.29
	<b>Withheld LTD Principal</b>			-87.43
	<b>Withheld S-T Disability Ins</b>			35.10
	<b>Withheld STD Principal</b>			-12.28
	<b>Withheld Vision (pretaxed)</b>			-132.16
	<b>Withheld Vision (taxed)</b>			52.27
<b>Total Accrued liabilities</b>				<b>-17,500.70</b>
<b>Deferred revenue</b>				
	<b>Deferred revenue - grants</b>			32,928.71
	<b>Deferred revenue - Other</b>			750.00
<b>Total Deferred revenue</b>				<b>33,678.71</b>
<b>Total Other Current Liabilities</b>				<b>16,628.01</b>
<b>Total Current Liabilities</b>				<b>16,628.01</b>
<b>Total Liabilities</b>				<b>16,628.01</b>
<b>Equity</b>				
	<b>Friends endowment</b>			272.50
	<b>Investment in Fixed Assets</b>			2,926,306.12
	<b>Restricted Fund</b>			359,349.75
	<b>Retained Earnings</b>			3,091,350.58
	<b>UNRESTRICTED-GENERAL FUND</b>			1,736,672.96
	<b>GAAP ENTRY</b>			396,152.41
	<b>Net Income</b>			708,613.86
<b>Total Equity</b>				<b>9,218,718.18</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>9,235,346.19</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		Total COH			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	5,603,170.88	5,591,171.00	11,999.88	100.22%
	FRIENDS OF THE LIBRARY SUPPORT	94,925.43	90,000.00	4,925.43	105.47%
	FOUNDATION SUPPORT	66,000.00	66,000.00	0.00	100.0%
	INVESTMENT INCOME	144,336.25	30,625.00	113,711.25	471.3%
	FEES	106,812.77	59,320.00	47,492.77	180.06%
	GIFTS and GRANTS	196,647.87	62,020.00	134,627.87	317.07%
	MISCELLANEOUS	2,132.33			
	PROGRAM REVENUES	329.00			
	SUMMER READING PROGRAM	9,200.00			
	SALE OF FIXED ASSETS	3,384.00			
	<b>Total Income</b>	<b>6,226,938.53</b>	<b>5,899,136.00</b>	<b>327,802.53</b>	<b>105.56%</b>
	<b>Gross Profit</b>	<b>6,226,938.53</b>	<b>5,899,136.00</b>	<b>327,802.53</b>	<b>105.56%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	9,866.68			
	AUTOMATED SERVICES	82,305.54	116,850.00	-34,544.46	70.44%
	BUILDING OPERATIONS	999,448.26	1,049,940.00	-50,491.74	95.19%
	GENERAL OPERATING	175,776.62	233,380.00	-57,603.38	75.32%
	MATERIALS	484,275.60	376,018.00	108,257.60	128.79%
	SALARIES & BENEFITS	3,607,923.60	4,106,808.00	-498,884.40	87.85%
	GRANT EXPENSES	36,015.56	16,040.00	19,975.56	224.54%
	OTHER GIFT EXPENSES	210,349.06	100.00	210,249.06	210,349.06%
	MISCELLANEOUS EXPENSES	689.03			
	<b>Total Expense</b>	<b>5,606,649.95</b>	<b>5,899,136.00</b>	<b>-292,486.05</b>	<b>95.04%</b>
	<b>Net Ordinary Income</b>	<b>620,288.58</b>	<b>0.00</b>	<b>620,288.58</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>620,288.58</b>	<b>0.00</b>	<b>620,288.58</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		<b>Total Gurley</b>			
<b>INCOME AND EXPENSE SHOULD BE AT 91.66%</b>		<b>Oct '22 - Aug 23</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	113,526.30	115,204.00	-1,677.70	98.54%
	FRIENDS OF THE LIBRARY SUPPORT	2,000.00	2,000.00	0.00	100.0%
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	2,329.92	1,190.00	1,139.92	195.79%
	GIFTS and GRANTS	5,880.64	6,010.00	-129.36	97.85%
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>124,936.86</b>	<b>125,604.00</b>	<b>-667.14</b>	<b>99.47%</b>
	<b>Gross Profit</b>	<b>124,936.86</b>	<b>125,604.00</b>	<b>-667.14</b>	<b>99.47%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	3,544.42	7,316.00	-3,771.58	48.45%
	BUILDING OPERATIONS	1,636.38	1,790.00	-153.62	91.42%
	GENERAL OPERATING	3,147.49	3,510.00	-362.51	89.67%
	MATERIALS	7,698.39	9,812.00	-2,113.61	78.46%
	SALARIES & BENEFITS	86,599.45	95,056.00	-8,456.55	91.1%
	GRANT EXPENSES	6,712.46	8,020.00	-1,307.54	83.7%
	OTHER GIFT EXPENSES	2,094.51	100.00	1,994.51	2,094.51%
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>111,433.10</b>	<b>125,604.00</b>	<b>-14,170.90</b>	<b>88.72%</b>
	<b>Net Ordinary Income</b>	<b>13,503.76</b>	<b>0.00</b>	<b>13,503.76</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>13,503.76</b>	<b>0.00</b>	<b>13,503.76</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		Total Hazel Green			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	137,317.00	140,317.00	-3,000.00	97.86%
	FRIENDS OF THE LIBRARY SUPPORT	114.25			
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	6,059.36	4,425.00	1,634.36	136.94%
	GIFTS and GRANTS	4,161.10			
	MISCELLANEOUS	270.00			
	PROGRAM REVENUES	5.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>149,126.71</b>	<b>145,942.00</b>	<b>3,184.71</b>	<b>102.18%</b>
	<b>Gross Profit</b>	<b>149,126.71</b>	<b>145,942.00</b>	<b>3,184.71</b>	<b>102.18%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	3,875.29	9,538.00	-5,662.71	40.63%
	BUILDING OPERATIONS	7,085.84	7,569.00	-483.16	93.62%
	GENERAL OPERATING	5,093.48	4,897.00	196.48	104.01%
	MATERIALS	14,786.75	18,609.00	-3,822.25	79.46%
	SALARIES & BENEFITS	98,871.46	105,329.00	-6,457.54	93.87%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	2,401.27			
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>132,114.09</b>	<b>145,942.00</b>	<b>-13,827.91</b>	<b>90.53%</b>
	<b>Net Ordinary Income</b>	<b>17,012.62</b>	<b>0.00</b>	<b>17,012.62</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>17,012.62</b>	<b>0.00</b>	<b>17,012.62</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		Total Madison			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	905,575.00	957,000.00	-51,425.00	94.63%
	FRIENDS OF THE LIBRARY SUPPORT	16,045.00	16,000.00	45.00	100.28%
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	36,306.16	19,325.00	16,981.16	187.87%
	GIFTS and GRANTS	11,418.00			
	MISCELLANEOUS	1,224.79			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>971,768.95</b>	<b>993,525.00</b>	<b>-21,756.05</b>	<b>97.81%</b>
	<b>Gross Profit</b>	<b>971,768.95</b>	<b>993,525.00</b>	<b>-21,756.05</b>	<b>97.81%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	35,575.94	65,807.00	-30,231.06	54.06%
	BUILDING OPERATIONS	58,554.41	59,898.00	-1,343.59	97.76%
	GENERAL OPERATING	30,401.13	32,900.00	-2,498.87	92.41%
	MATERIALS	150,412.01	173,010.00	-22,597.99	86.94%
	SALARIES & BENEFITS	599,393.60	661,910.00	-62,516.40	90.56%
	GRANT EXPENSES	2,016.24			
	OTHER GIFT EXPENSES	37,138.81			
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>913,492.14</b>	<b>993,525.00</b>	<b>-80,032.86</b>	<b>91.95%</b>
	<b>Net Ordinary Income</b>	<b>58,276.81</b>	<b>0.00</b>	<b>58,276.81</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>58,276.81</b>	<b>0.00</b>	<b>58,276.81</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		Total Monrovia			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	211,100.00	188,100.00	23,000.00	112.23%
	FRIENDS OF THE LIBRARY SUPPORT	5,175.00	2,000.00	3,175.00	258.75%
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	7,701.46	4,070.00	3,631.46	189.23%
	GIFTS and GRANTS	29,340.00			
	MISCELLANEOUS	175.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>254,691.46</b>	<b>195,370.00</b>	<b>59,321.46</b>	<b>130.36%</b>
	<b>Gross Profit</b>	<b>254,691.46</b>	<b>195,370.00</b>	<b>59,321.46</b>	<b>130.36%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	6,628.74	15,001.00	-8,372.26	44.19%
	BUILDING OPERATIONS	5,833.81	6,547.00	-713.19	89.11%
	GENERAL OPERATING	7,886.75	7,747.00	139.75	101.8%
	MATERIALS	6,938.74	9,242.00	-2,303.26	75.08%
	SALARIES & BENEFITS	136,556.45	156,833.00	-20,276.55	87.07%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	35,645.24			
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>199,489.73</b>	<b>195,370.00</b>	<b>4,119.73</b>	<b>102.11%</b>
	<b>Net Ordinary Income</b>	<b>55,201.73</b>	<b>0.00</b>	<b>55,201.73</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>55,201.73</b>	<b>0.00</b>	<b>55,201.73</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		Total New Hope			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	98,476.61	104,518.00	-6,041.39	94.22%
	FRIENDS OF THE LIBRARY SUPPORT	202.25	1,800.00	-1,597.75	11.24%
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	972.41	1,235.00	-262.59	78.74%
	GIFTS and GRANTS	742.00	6,010.00	-5,268.00	12.35%
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>101,593.27</b>	<b>114,763.00</b>	<b>-13,169.73</b>	<b>88.52%</b>
	<b>Gross Profit</b>	<b>101,593.27</b>	<b>114,763.00</b>	<b>-13,169.73</b>	<b>88.52%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	1,103.04	3,668.00	-2,564.96	30.07%
	BUILDING OPERATIONS	3,953.70	4,086.00	-132.30	96.76%
	GENERAL OPERATING	3,849.05	2,695.00	1,154.05	142.82%
	MATERIALS	4,593.52	5,659.00	-1,065.48	81.17%
	SALARIES & BENEFITS	76,002.35	90,535.00	-14,532.65	83.95%
	GRANT EXPENSES	47,107.04	8,020.00	39,087.04	587.37%
	OTHER GIFT EXPENSES	17,389.32	100.00	17,289.32	17,389.32%
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>153,998.02</b>	<b>114,763.00</b>	<b>39,235.02</b>	<b>134.19%</b>
	<b>Net Ordinary Income</b>	<b>-52,404.75</b>	<b>0.00</b>	<b>-52,404.75</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>-52,404.75</b>	<b>0.00</b>	<b>-52,404.75</b>	<b>100.0%</b>



**Huntsville Public Library**  
**Profit & Loss Budget vs. Actual**  
October 2022 through August 2023

		Total Triana			
INCOME AND EXPENSE SHOULD BE AT 91.66%		Oct '22 - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	89,100.00	92,100.00	-3,000.00	96.74%
	FRIENDS OF THE LIBRARY SUPPORT	0.00			
	FOUNDATION SUPPORT	1,200.00	1,200.00	0.00	100.0%
	INVESTMENT INCOME	0.00			
	FEES	1,432.07	490.00	942.07	292.26%
	GIFTS and GRANTS	1,050.00	6,010.00	-4,960.00	17.47%
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	SALE OF FIXED ASSETS	0.00			
	<b>Total Income</b>	<b>92,782.07</b>	<b>99,800.00</b>	<b>-7,017.93</b>	<b>92.97%</b>
	<b>Gross Profit</b>	<b>92,782.07</b>	<b>99,800.00</b>	<b>-7,017.93</b>	<b>92.97%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	1,574.71	4,550.00	-2,975.29	34.61%
	BUILDING OPERATIONS	493.30	662.00	-168.70	74.52%
	GENERAL OPERATING	1,979.39	2,557.00	-577.61	77.41%
	MATERIALS	7,074.57	8,914.00	-1,839.43	79.37%
	SALARIES & BENEFITS	67,964.67	74,997.00	-7,032.33	90.62%
	GRANT EXPENSES	6,636.68	8,020.00	-1,383.32	82.75%
	OTHER GIFT EXPENSES	10,323.64	100.00	10,223.64	10,323.64%
	MISCELLANEOUS EXPENSES	0.00			
	<b>Total Expense</b>	<b>96,046.96</b>	<b>99,800.00</b>	<b>-3,753.04</b>	<b>96.24%</b>
	<b>Net Ordinary Income</b>	<b>-3,264.89</b>	<b>0.00</b>	<b>-3,264.89</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>-3,264.89</b>	<b>0.00</b>	<b>-3,264.89</b>	<b>100.0%</b>

Huntsville Public Library  
**Profit & Loss Budget vs. Actual**

October 2022 through August 2023

		<b>TOTAL</b>			
<b>INCOME AND EXPENSE SHOULD BE AT 91.66%</b>		<b>Oct '22 - Aug 23</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	<b>CAPITAL CAMPAIGN INCOME</b>	0.00	0.00	0.00	0.0%
	<b>GOVERNMENT SUPPORT</b>	7,158,265.79	7,188,410.00	-30,144.21	99.58%
	<b>FRIENDS OF THE LIBRARY SUPPORT</b>	118,461.93	111,800.00	6,661.93	105.96%
	<b>FOUNDATION SUPPORT</b>	73,200.00	73,200.00	0.00	100.0%
	<b>INVESTMENT INCOME</b>	144,336.25	30,625.00	113,711.25	471.3%
	<b>FEES</b>	161,614.15	90,055.00	71,559.15	179.46%
	<b>GIFTS and GRANTS</b>	249,239.61	80,050.00	169,189.61	311.36%
	<b>MISCELLANEOUS</b>	3,802.12	0.00	3,802.12	100.0%
	<b>PROGRAM REVENUES</b>	334.00	0.00	334.00	100.0%
	<b>SUMMER READING PROGRAM</b>	9,200.00	0.00	9,200.00	100.0%
	<b>SALE OF FIXED ASSETS</b>	3,384.00	0.00	3,384.00	100.0%
	<b>Total Income</b>	<b>7,921,837.85</b>	<b>7,574,140.00</b>	<b>347,697.85</b>	<b>104.59%</b>
	<b>Gross Profit</b>	<b>7,921,837.85</b>	<b>7,574,140.00</b>	<b>347,697.85</b>	<b>104.59%</b>
<b>Expense</b>					
	<b>CAPITAL CAMPAIGN EXPENSE</b>	9,866.68	0.00	9,866.68	100.0%
	<b>AUTOMATED SERVICES</b>	134,607.68	222,730.00	-88,122.32	60.44%
	<b>BUILDING OPERATIONS</b>	1,077,005.70	1,130,492.00	-53,486.30	95.27%
	<b>GENERAL OPERATING</b>	228,133.91	287,686.00	-59,552.09	79.3%
	<b>MATERIALS</b>	675,212.10	601,264.00	73,948.10	112.3%
	<b>SALARIES &amp; BENEFITS</b>	4,673,311.58	5,291,468.00	-618,156.42	88.32%
	<b>GRANT EXPENSES</b>	98,487.98	40,100.00	58,387.98	245.61%
	<b>OTHER GIFT EXPENSES</b>	315,909.33	400.00	315,509.33	78,977.33%
	<b>MISCELLANEOUS EXPENSES</b>	689.03	0.00	689.03	100.0%
	<b>Total Expense</b>	<b>7,213,223.99</b>	<b>7,574,140.00</b>	<b>-360,916.01</b>	<b>95.24%</b>
	<b>Net Ordinary Income</b>	<b>708,613.86</b>	<b>0.00</b>	<b>708,613.86</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>708,613.86</b>	<b>0.00</b>	<b>708,613.86</b>	<b>100.0%</b>

**Huntsville Public Library Capital Campaign**  
**Balance Sheet by Class**  
 As of August 31, 2023

		SHV	TOTAL
<b>ASSETS</b>			
	Current Assets		
	Checking/Savings		
	Servis1st Bank Capital Campaign	18,950.19	18,950.19
	<b>Total Checking/Savings</b>	<b>18,950.19</b>	<b>18,950.19</b>
	<b>Total Current Assets</b>	<b>18,950.19</b>	<b>18,950.19</b>
<b>TOTAL ASSETS</b>		<b>18,950.19</b>	<b>18,950.19</b>
<b>LIABILITIES &amp; EQUITY</b>			
	Equity		
	Unrestricted Net Assets	18,419.13	18,419.13
	Net Income	531.06	531.06
	<b>Total Equity</b>	<b>18,950.19</b>	<b>18,950.19</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>18,950.19</b>	<b>18,950.19</b>

**Huntsville Public Library Capital Campaign**  
**Profit & Loss by Class**  
 October 2022 through August 2023

				SHV	TOTAL
<b>Ordinary Income/Expense</b>					
		<b>Income</b>			
		<b>Investments</b>			
		<b>Interest-Savings, Short-term CD</b>	531.06	531.06	
		<b>Total Investments</b>	531.06	531.06	
		<b>Total Income</b>	531.06	531.06	
		<b>Gross Profit</b>	531.06	531.06	
		<b>Net Ordinary Income</b>	531.06	531.06	
<b>Net Income</b>			<b>531.06</b>	<b>531.06</b>	

**Huntsville Public Library  
Building Maintenance**

**July - August 2023**

Date	Name	Memo	Amount	Total
<b>MAIN</b>				
<b>JULY INVOICES PAID</b>				
<b>Trans to Cap</b>				
07/05/2023	Monaghan Construction	DESK REMOVAL AND ELECTRICAL WORK 3RD FLOOR	14,210.00	
07/06/2023	Commercial Flooring Services, Inc.	FLOORING WORK 3RD FLOOR	85,708.14	
		<b>TOTAL FOR JULY</b>		<b>99,918.14</b>
<b>JULY INVOICES PAID</b>				
07/21/2023	Industrial Boiler & Mechanical Co. Inc.	BOILER MAINTENANCE PER QUOTE	3,982.00	
07/19/2023	Industrial Boiler & Mechanical Co. Inc.	BURNER TECH REGULAR HOUR	155.00	
07/24/2023	The Home Depot Credit Services	PAINT SUPPLIES	74.40	
07/05/2023	Monaghan Construction	PAINTING AND BASEBOARD REPAIRS 3RD FLOOR	22,740.00	
07/12/2023	Credit Card Services	PALLET JACK RENTAL, AUDITORIUM CEILING TILE PAINT	144.82	
07/25/2023	Alabama Flag & Banner	SMALL SNAP HOOK FOR FLAG	9.00	
07/24/2023	State Systems Inc.	TROUBLESHOOT CAMERAS	3,370.00	
07/06/2023	Allied Supply Company, inc.	WATER SOFTENER TABLETS	161.00	
07/10/2023	Scott Lighting Supply Company, Inc.	LIGHT BULBS	180.90	
		<b>TOTAL FOR JULY</b>		<b>30,817.12</b>
<b>AUGUST INVOICES PAID</b>				
08/15/2023	City of Huntsville	2ND FLOOR MEN'S RESTROOM HANDICAP STALL TOILET BROKEN W.O. 170362	1,074.91	
08/12/2023	Credit Card Services	CORK BOARD	76.25	
08/20/2023	Window Gang	FLAT WORK AT MAIN ENTRANCE AND UNDER CANOPY WALKWAY-PRESSURE WASHING	617.00	
08/15/2023	City of Huntsville	HVAC-AIR HANDLER IS NOT WORKING AND WILL NOT RESET W.O. 170246	83.52	
08/15/2023	City of Huntsville	LEAK AT BACK DOOR-ROOF LEAK	41.76	
08/15/2023	City of Huntsville	LEAK IN WATER FOUNTAIN ON 1ST FLOOR IN YOUTH SERVICES W.O. 169246	41.76	
08/15/2023	City of Huntsville	LEAK ON PIPE COMING FROM HVAC-RECORDS ON 3RD FLOOR W.O. 169345	1,412.85	
08/18/2023	City of Huntsville	PLUMBING-PIPE NEAR CIRC WORK ROOM BATHROOM W.O. 171267	62.64	
08/18/2023	City of Huntsville	REPAIR WALL ABOVE DRINKING FOUNTAIN IN YS AREA W.O. 171062	83.52	
08/17/2023	Lee Company	REPLACE WATER FOUNTAIN IN 1st FLOOR YOUTH SERVICES	1,241.50	
08/14/2023	Mid-South Water, LLC	WATER FILTERS	95.00	
08/01/2023	Solid Waste Authority	CITY DUMP VISIT	3.68	

**Huntsville Public Library  
Building Maintenance**

				<b>July - August 2023</b>			
				<b>TOTAL FOR AUGUST</b>			<b>4,834.39</b>
			<b>MADISON</b>				
			<b>JULY INVOICES PAID</b>				
		07/12/2023	Credit Card Services	BUILDING SUPPLIES		35.22	
				<b>TOTAL FOR JULY</b>			<b>35.22</b>
			<b>AUGUST INVOICES PAID</b>				
		08/12/2023	Credit Card Services	BUILDING SUPPLIES		44.00	
				<b>TOTAL FOR AUGUST</b>			<b>44.00</b>
			<b>NORTH</b>				
			<b>JULY INVOICES PAID</b>				
		07/06/2023	City of Huntsville	WORK ON CHILLER W.O. 164840		795.82	
				<b>TOTAL FOR JULY</b>			<b>795.82</b>
			<b>SOUTH</b>				
			<b>JULY INVOICES PAID</b>				
		07/06/2023	City of Huntsville	PLUMBING LEAK IN HATCH-DISHWASHER W.O. 167203		274.96	
				<b>TOTAL FOR JULY</b>			<b>274.96</b>
			<b>AUGUST INVOICES PAID</b>				
		08/15/2023	City of Huntsville	CHECK POWER TO VEHICLE CHARGER W.O.170466		96.62	
				<b>TOTAL FOR AUGUST</b>			<b>96.62</b>
				<b>TOTAL BUILDING MAINTENANCE</b>			<b>136,816.27</b>